



# Metropolitan Diagnostic Imaging Group<sup>LLC</sup>

## ACCESS TO YOUR PATIENT REPORTS PORTAL

Thank you for your inquiry regarding access to the Metropolitan Diagnostic Imaging Group reports portal. Your patient reports are available through our reports portal by following the instructions below. You can now retrieve your reports in a secure electronic .PDF format.

To request a portal account, please email [mdig\\_pacs@metroplitandiagnostic.com](mailto:mdig_pacs@metroplitandiagnostic.com), call **516-616-5000 Ext 4175** or contact one of our facilities directly. Thank you.

=====

- (1) To simply access the portal you can click on a "portal link" that will be sent to you as highlighted below. This is included in each email notification you receive for each finalized report. See example below for illustration purposes.

-----Original Message-----

From: MDIGreports@metroplitandiagnostic.com [mailto:MDIGreports@metroplitandiagnostic.com]  
Sent: Tuesday, October 20, 2009 3:12 PM  
To: XXXXXXXXX  
Subject: MDIG Web Portal Notification for : Acc #10431899

The report for ACC #10431899 has been placed on the web portal.  
You can view it from the following address: <http://206.71.168.35/RISPortal>

This email account is not set up to receive or deliver incoming email messages.  
Please direct all inquires to the contact information on your original document.  
Thank you.

**OR**

You can access the above by directly typing the link above in your office web browser.

- (2) Enter in your assigned Username and password in the Login screen as seen below.

### Please log in to view the radiology reports

User ID:

Password:

- (3) Upon successful login you will see any newly published reports for viewing. Click on the link labeled **“File”**. The report will open in a secure .pdf format which you may print, copy or save electronically to your own internal network.

## Radiology Reports for REFTEST1

[Log Out](#)

[Show All Your Reports](#)

<b>Title:</b>	DIAGNOSTIC MAMMO, UNILATERAL
<b>Date:</b>	10/20/2009
<b>Accession #:</b>	10431899
<b>Patient Name:</b>	PATIENT TEST
<b>Date Of Birth:</b>	02/14/1964
<b>Date Of Service:</b>	03/30/2009
<b>Radiologist:</b>	RONALD SCHWINGER MD
<b>File(s):</b>	<a href="#">DIAGNOSTIC MAMMO, UNILATERAL</a>

- (4) Once you view a file it will automatically be stored in the email achieves for future access. You can search and retrieve achieved reports by selecting **“Show All Your Report”**. You will be brought to the below search screen where you can filter by various criteria.

## Radiology Reports for REFTEST1

[Log Out](#)

[Show Your Latest Report](#)

<b>Search:</b>	Type the value(s)...	...or select one
Patient name:	<input type="text"/>	--use typed value-- <input type="button" value="v"/>
Patient DOB:	<input type="text"/> (DD/MM/YYYY)	--use typed value-- <input type="button" value="v"/>
Date of Service:	<input type="text"/> to <input type="text"/>	(Leave 'to' field empty to get records for one day instead of a range)
Accession #	<input type="text"/>	--use typed value-- <input type="button" value="v"/>
<hr/>		
<b>Sort by:</b>	Date Of Service <input type="button" value="v"/>	Descending <input type="button" value="v"/>
<hr/>		
<input type="button" value="Search / Sort"/>		